

BHHS BOOSTER CLUB MEETING Minutes, February 15, 2017

ATTENDANCE

Sonja Craddock, Lisa Won, Davie Kindell, Mary Pilon, Henry Valz, Mike Hobbick, Angela Burke, Rachel Ashton, Ryan Hirota, Lydia Doniguian, Trisha Claridge, Don Farler (briefly from playoff basketball game) and Sue Kramer

TREASURER'S REPORT

1. **Track \$ transferred to ASB account** - Lisa reported Track's money transfer, to enable a large purchase.
2. **Tax filing for Booster Club** - since we are a "nonprofit," contact Lisa for fundraising protocol procedures. With items purchased - some states there are no taxes on non-fundraising items. In WA, we must file a 1099 for taxes - this includes hiring any personnel for >\$600.
3. **Retail purchase/reward programs** - with Fred Meyers, individual registered earn both personal pts and BHHS perk points. As of last Dec, only 11 households had registered. Black Hills earned \$113, but must be re-registered yearly.

OLD BUSINESS

1. **PayPal donations/funding**- Henry Valz asked if about a \$1.23 donation he made to the Black Hills Pay Pal account was showing up - it was not. No one knows where that account money is going.
 - Rachel Ashton shared she will create a button on the BHHS homepage, where interested donors can make a PayPal donation to our program(s.)
 - Sonja asked about a process to track ticket sales and tables sold using Pay Pal, for the auction
 - The potential to make a Pay Pal donation, for a Fund an Item at the auction was asked to be considered.
2. **Coaches Clinic** - Don Farler was contacted about whether the coaches fee was paid by Feb 1, for our interested coaching staff to attend the All Sports Coaches Clinic. This was paid by the deadline due date.

NEW BUSINESS

1. **Girls Basketball Financial Aid for Yakima State Tournament** - Trisha Claridge shared that Dave Meyer asked for a \$1000 Booster Club contribution to help the girls basketball team travel to Yakima, Wed - Sat, for their state tournament. Lisa Won - asked about developing a protocol for future teams' traveling to state and incurring large expenses; meals, overnight hotel accommodations, etc. Henry Valz shared that teams participating in state events are funded with ASB funds. This impacts all school sports - because general ASB funds are going to an individual club, making less money is available for other clubs/teams. Girls' basketball has a large account so Davie Kindell spoke to the need for those funds for off-season tournaments, uniforms, travel costs, etc. Booster club members discussed other teams that traveled for state competitions. Girl's golf has traveled the last 2 years to Eastern WA. Don Farler spoke to the last year's changes in state basketball tournaments, where an extra day was added. AD's and Principals were reminded that each school would need to fund their team or club affected by this change. Mary Pilon suggested we consider this request as a stand a-lone request, with the intention of creating future criteria for state competitions and Booster Club funding. Don Farler arrived and shared more specifics about the increased cost to teams to participate in the extra day and a half of the state

basketball tournament. Davie Kindell motioned, Sonja Craddock seconded, and all 10 Booster members still present, approved that we contribute \$1000 to help the girls travel to Yakima for their state basketball tournament.

2. **Fund an Item selection criteria** - Mary Pilon asked for criteria to request a storage shed for equipment for Special Education students. Sonja Craddock reviewed the process and Booster Club's attempts to "rotate" items selected for funding at the auction, to a variety of groups, serving many of our Wolfpack students. Fund an Item presentations will be at the March meeting. Selection happens after the meeting and groups are notified soon afterward.
3. **Auction Items** - Sonja went over procurement procedures, and reviewed information about forms on-line, at <http://blackhillsboosters.org> and stressed sending an electronic copy of all procurement forms to her at scraddock95@gmail.com. Sonja distributed an Auction packet, which covered item procurement, Fund an Items, Auction Tickets, the Dessert Dash, and credit card payments. Excellent reading!!!! Last years' auction book can be reviewed on-line for anyone interested.
4. **Dessert Dash** - Angela Burke has agreed to be the chairperson for this year's dessert auction. We need a minimum of 29 desserts, each dessert feeding 8 people. Sonja reviewed the process for a table to "win" a dessert. All money from the dessert dash goes to our Booster Club general fund - and helps pay for auction costs. Each club or team needs to provide at least one, and hopefully two desserts.
5. **Auction Advertising** - signs will go up over spring break. Sue Kramer and Trisha Claridge will take care of this. Staked signs for the BHHS feeder elementary and middle school, and district announcement mediums will be utilized. Mix 96 Community Events and Roxy will also be used.
6. **Outgoing "Officers"** - Previous officers will be acknowledged at the auction for years of service to our Booster Club and Wolfpack students.
7. **Booster Club Scholarship** - a \$250.00 scholarship for a senior student, with a parent who has been involved and supportive with the Booster Club was explained to new members present. In the past this has also been split among more than one deserving students.
8. **Freshman Parents joining Booster Club** - Members discussed introducing and inviting freshman parents @ freshman orientation to join the Booster Club. Sonja Craddock said she attends this event to promote membership. It was noted our club needs to:
 - check with Jim Anderson to be sure we get front and center at the large group presentation
 - and also send a representative to each individual club meeting to inform and promote membership

Respectfully submitted,

Sue Kramer, Secretary